

MINUTES OF TOMAREE BRIDGE CLUB COMMITTEE MEETING

HELD 4TH MARCH 2026

Meeting opened: 11.30am

Present: Kerry Wright (President), Dot Saxon-Williams (Vice-President), Sandra Robinson (Treasurer), Lee Preston (Secretary), Pat Pepper (Masterpoint Secretary), Sue Grice, Robyn Geale

Apologies: Sue McMahon, Tom Fehily

Minutes of previous meeting held 21st January 2026

Moved: Lee Preston Minutes be accepted **Seconded:** Pat Pepper **Carried**

Minutes of Special meeting held 9th February 2026

Moved: Lee Preston Minutes be accepted **Seconded:** Dot Saxon-Williams **Carried**

Correspondence In:

20/01/2026 – Toronto Bridge Club Invite to Open Day
26/01/2026 – Dave Havyatt (Bridge NSW) Congress change of date
29/01/2026 – Helen Scott (Sports Council) response to Sandra Robinson
01/02/2026 – Mitch Dowling (Bridge NSW) Congress change of date
01/02/2026 – Frank Hardiman (Bridge NSW) Congress change of date
03/02/2026 – Mitch Dowling (Bridge NSW) Congress change of date
03/02/2026 – John McIlrath re Hosting regional finals
15/02/2025 – Hawks Nest Bridge Club Invitation
15/02/2026 – Judy Parkinson re previous incident
18/02/2026 – Bridge NSW call for council nominations
23/02/2026 – Bridge NSW change to ABF masterpoints
23/02/2026 – Melaine Coleman (PSC) confirmation booking

Correspondence Out:

20/01/2026 – All members re changes to program booklet
28/01/2026 – All members re lessons
29/01/2026 – From Sandra Robinson to Helen Scott re rent
30/01/2026 – Frank Hardiman (Bridge NSW) Congress change of date
02/02/2026 – Melanie Coleman (PSC) re change of date facility hire
02/02/2026 – Frank Hardiman (Bridge NSW) Congress change of date
03/02/2026 – John McIlrath re hosting regional finals
10/02/2026 – John McIlrah re hosting regional finals
23/02/2026 – All members re Newcastle Congress
24/02/2026 – All members re system cards
01/03/2026 – All members re congress change of date
01/03/2026 – All members re country teams

Business Arising from Correspondence

Kerry advised the Committee she had spoken to Judy Parkinson in regard to her concerns and assured her the other party had been spoken to and left in no doubt that that type of behaviour was not acceptable.

Moved: Lee Preston correspondence be accepted **Seconded:** Dot Saxon-Williams
Motion carried

Treasurer's Report

Reports for January 2026 and February 2026 had been forwarded to Committee.

Was accepted with the amendment to be made that the Term Deposit should not appear as an income item, but as an asset.

Moved: Sandra Robinson reports be accepted **Seconded:** Pat Pepper **Motion carried**

Items for Discussion

President's Day Maitland – Kerry and Lee attended this day hosted by Bridge NSW. A draft report prepared by Bridge NSW had been forwarded to the Committee. Kerry also advised the Committee how impressed she was to find out about all the resources available on the website such as marketing material, management, teaching etc.

Sports Council Meeting – Kerry and Lee attended the recent Sports Council meeting. Lee reported the meeting included the AGM at which Bruce Scott was re-elected President. A lot of the meeting centred on recent drainage works and updates to the sporting fields. Mention was also made of the Tomaree Sports Complex Masterplan which is to include an indoor stadium to cater for basketball, pickleball, netball etc. Lee put to the Committee the idea that as the funds held in term deposits were intended to be used to one day purchase our own clubhouse, we offer some of these funds to Port Stephens Council to go towards providing a room which could be used by our Bridge Club. Kerry and Sandra to investigate who best to approach at Council regarding a proposal.

Christmas Party – Sue Grice has made some preliminary enquiries regarding venues such as the Golf Club, Sirenas, Horizons. As we don't know yet who caterer will be at the Golf Club, no prices are available. Sirena's was felt to be too expensive. Horizons is offering a buffet at \$50 per head with very competitive prices for wine. Peta Grice and Trish Burningham are assisting with ideas and have suggested we invite an entertainer to attend.

Eftpos Machine – Sandra has suggested the club use an eftpos machine for tokens, membership etc. to save some of the problems with handling cash (such as having correct change etc.). St. George Bank can provide a machine for \$25 per month without fees. There is also a Tyro eftpos machine which can be obtained free but attracts a 1.4% transaction fee. To be discussed at next Committee meeting.

Kitchen Staff – Sandra spoke of the problems recently when Sandra Mackenzie was absent from bridge with no-one knowing where some items were kept or how to change paper in the toilets, also who had the key to the store-room for paper towels etc. Kerry to ask Sandra Mackenzie to let us know when she will be away. Kerry will also put together a key register.

Maintenance Fee – Michael Hannigan recently undertook to purchase and replace some hooks on the main doors to the toilets. The invoice was for \$150 which will be passed on to Council.

Email address – The Club email Tomareebridgeclub@outlook.com was set up when registering the laptops so that Microsoft software could be installed and maintained. Any emails sent from the laptops are sent from that email address. The email address is not monitored. The only actively used email address is tomareebridge@gmail.com which is used by the secretary

Peter Busch our website provider recently had an invoice unpaid as he kept sending his invoice to unmonitored email. He has since been advised of the correct email address.

Welfare – Robyn Geale advised she has sent a card to Jann Thomas who was recently briefly hospitalized following a fall.

President's absence – Kerry advised she will be away for approximately 3 weeks commencing from 13th April 2026.

Meeting closed: 12.35pm

Next Meeting: Wednesday 13th May 2026

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Kerry Wright (President)